



VISIT

Visitor management and delivery traffic management



VISIT visitor management

Manage visitors with professional workflows.

Are you planning to digitize your visitor book? Then PCS is the right partner for you. The VISIT software allows you to manage all external parties in an audit-proof way: suppliers and delivery persons, workmen, personnel from partner companies etc. Every single visitor or group will be registered in the system, so that the reception desk or gate is well prepared.

Once a visitor has arrived, he or she will check in at the reception desk or self-register at a kiosk terminal. This gives you full transparency in the system about who is on the premises or in the building at any given point in time. VISIT supports all processes from registration to approval and sign-out.

VISIT at a glance.

VISIT's modular design allows you to configure all the modules you need in a variable way. Should hospitality for the visitor be planned together with the visit? Simply use the module to specify catering services. Would you like to clarify travel modalities for your visitors? VISIT will send out an invitation complete with an ICS calendar file, directions and recommended accommodation.

Is a check against a sanctions list required? The visitor workflows will effectively prevent any undesirable person from entering the premises.

VISIT also takes care of the delivery traffic on your site. Vehicles preregistered in visitor management are efficiently guided to their loading or unloading bays. Drivers in waiting zones are automatically notified when they should approach.

VISIT is a powerful stand-alone application that can easily be combined with PCS's DEXICON access control system. This is especially useful when visitors are repeatedly admitted to the company. Via VISIT's interface to DEXICON, visitors can be temporarily incorporated into the database and receive access authorizations.



Visitor management software

The VISIT web interface allows all employees to quickly and easily enter appointments from their desk. Everyone involved receives a notification about the visit. The status of any visit can be retrieved from the system at any time.

The ability to use VISIT to manage the administration of visitor services is particularly helpful. So, for example, the WiFi allocation for visitors can be managed with VISIT.



Visitor ID badges

Visibly worn, visitor badges identify individuals on the premises as outside guests. When VISIT is combined with DEXICON, the badges turn into an interactive medium the visitor can use for access control or to pay in the cafeteria.



Kiosk terminals

Designed as self-service stations for all visitor processes, kiosk terminals are accessible at any time and allow visitors to self-register and receive a visitor badge. An integrated camera will take their picture for the badge or database. As a particularly time-saving feature, safety briefings concerning the mandatory behavior on site can be completed directly at the terminal. The briefings are customizable in 23 languages and include a final assessment of learning success.



Delivery traffic management

Digital technology helps to organize vehicle traffic on the company premises. The delivery of goods is acknowledged, and drivers are notified by pager that their loading bay is ready. All the vehicle movements in conjunction with the delivery and collection of goods are recorded in an audit-compliant and traceable way.

VISIT visitor and delivery traffic management organizes all visitor processes. Configure your version based on your company's requirements.



PCS VISIT visitor management

The modular VISIT software professionally manages outside visitors, visitor registration and delivery traffic on your premises. All the events related to a visit are stored in an audit-proof way. This allows you to trace at any time

who is or was present on the premises or in the building at a given point in time. The visitor database is protected by two factors: a password and the role-based authorizations in the system.

Functionality

General functions

- Single-day, multi-day and serial appointments
- Creating new and returning visitors
- Different types of visits
- Pre-registration by employee and gate
- Single visitors and visitor groups
- Visitor statistics

Functions for the reception desk/gate

- Overview of registered/expected visitors
- Registration of spontaneous visitors
- Registration of objects
- Additional information via configurable questions
- Guest pass print-out

System functions

- Capability to store messages for the administrator
- Employee transfer from Active Directory (LDAP)
- Audit-compliant archiving of visits and safety briefings
- System diagnosis capability
- Automatic deletion (GDPR) of visits after a specified period of time

Available add-ons

- Visitor group import
- Interface to DEXICON access control
- Plug-in for Outlook calendar
- Safety briefing and training
- Visitor self-registration
- Online check-in
- Permission workflow
- Campus solution
- Welcome screen
- Visitor document management and verification
- Hospitality per visit
- Customization to the corporate design
- Check against sanctions/access ban lists
- WLAN access provision
- Delivery traffic management
- Individual fields/questions for recording visitors

Technical data of the system

Application security

- Role-based authorization concept
- Registration via password or by Single Sign-On
- Client-server communication via HTTPS

Languages

- Web interface: German, English, French, Spanish, Chinese
- Self-registration: 23 languages

Licensing

- By number of visits
- Training: by number of trainees

Supported hardware

- Printer
- Signature pads
- Webcams
- Kiosk terminals

Time for security.



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